

CONSTITUTION AND BYLAWS
OF THE
ROCKVILLE CHAPTER
IZAAK WALTON LEAGUE OF AMERICA, INC.



Approved by vote of the General Membership
April 4, 2025

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ROCKVILLE CHAPTER IZAAK WALTON LEAGUE OF AMERICA, INC.
CONSTITUTION AND BYLAWS
(As amended April 4, 2025)

CONSTITUTION

Desiring to conserve, maintain, protect and restore as necessary the soil, air, woods, waters, and wildlife of our country, and further desiring to associate congenially with those of like mind, the Rockville Chapter of the Izaak Walton League of America, Inc., was formed on June 29th, 1933 and was incorporated in 1949.

The articles as appear herein have been duly approved and accepted by the General Membership as the governing doctrine for the operation of the Rockville Chapter of the Izaak Walton League of America, Inc.

ARTICLE I. NAME

The name of the organization shall be the "Rockville Chapter of the Izaak Walton League of America, Inc." hereinafter called the "Chapter".

ARTICLE II. CO-ORDINATION

The Chapter shall operate as a local subdivision of the national organization known as the "Izaak Walton League of America, Incorporated", hereinafter called the "League". The Constitution and Bylaws of the Chapter shall at all times, in principle and purpose be in accordance with the Constitution and Bylaws of the League.

ARTICLE III. PURPOSE AND VISION

Section I. Chapter Statement of Purpose

The purpose of the Chapter is to support the ideals of the League to conserve, maintain, protect and restore the soil, air, woods, waters and wildlife of our country; to promote means and opportunities for the education of the public with respect to the resources and the enjoyment as well as the wholesome utilization thereof.

Section II. Chapter Vision Statement

The Chapter vision is to be recognized as a premier Chapter of the Izaak Walton League of America, Inc. and to support the protection and conservation ideals pertaining to the management of America's soils, air, woods, waters, and wildlife.

Section III. Accomplishment of Purposes

To accomplish its purposes, the Chapter may collect, expend, contribute, disburse, and otherwise handle and dispose of funds for such purposes, either directly or indirectly, and may perform all other acts necessary or proper in connection therewith or incidental thereto.

ARTICLE IV. OFFICERS AND DIRECTORS

Section I. Officers

The Officers of the Chapter shall be, at a minimum, a President, a First Vice-President, a Second Vice-President, a Recording Secretary, a Corresponding Secretary, a Treasurer, and a Membership Secretary

Section II. Directors

The Directors shall be thirteen (13) in number, one of whom shall be the outgoing President of the Chapter who shall serve until replaced by the next outgoing President.

ARTICLE V. GOVERNING BODY

Section I. Governing Body Members

The Officers and Directors of the Chapter shall comprise the Board and collectively shall be the Governing Body of the Chapter.

Section II. Mission of Governing Body

The Governing Body should strive to provide Chapter members a safe and well-maintained Chapter that offers opportunities to participate in conservation projects, learn new skills and to enjoy outdoor recreational activities.

Section III. Governing Body Duties

The Governing Body will direct and/or manage the Chapter and may delegate management authority to committees and members in good standing. The exercise of management authority by committees and/or members in good standing is subject to the supervision of the Board. Delegation of authority does not relieve the Board of any responsibility.

The Governing Body shall act fairly, equitably and responsibly when exercising its fiduciary and management duties and shall arrive at decisions within its authority. The Governing Body shall use its discretion and judgment and shall be uninfluenced by any consideration other than what they believe to be in the best interest of the Chapter.

ARTICLE VI. MEMBERSHIP

Section I. Membership Qualifications

The Membership shall consist of persons of good reputation, eighteen (18) years of age or older, who have shown an interest in the purpose and vision of the Chapter. Family membership shall consist of two adults living at the same address who have shown an interest in the purpose and vision of the Chapter.

Section II. Non-Members

To be considered a “guest” of the chapter, participate in any Chapter activity or use any chapter facility, non-members of any age must be supervised by a Chapter member in good standing or otherwise must be approved by the Governing Body.

ARTICLE VII. AMENDMENTS

This Constitution may be altered or amended by a two-thirds (2/3) majority vote of the qualified members present at any regular or special Chapter meeting, provided a quorum is present, the proposed amendment has been submitted in writing at a previous regular Chapter meeting, and written or electronic mail notice is sent to the membership at least thirty (30) days in advance of the meeting at which the amendment is to be voted upon. A copy of the proposed amendment(s) shall be available to all members upon request and shall be posted in the Chapter house for at least thirty (30) days in advance of the meeting. Any amendment adopted by the Chapter shall be recorded by the Recording Secretary and made part of the official Constitution.

ARTICLE VIII. DISSOLUTION

In the event of permanent suspension or dissolution of the Chapter, its funds and property shall not be disbursed to any individual or group of individuals. In accordance with League provisions then in effect, the remaining assets shall be transferred or conveyed to the State Division having jurisdiction for the Chapter, if such division exists and is organized having substantially similar powers and objectives and engaged in activities similar to those of the League, or if such division does not exist, or if it does exist and does not qualify as aforesaid, then the remaining assets shall be transferred and conveyed to the League.

BYLAWS

ARTICLE I. OFFICERS AND DIRECTORS.

Section I. Officers.

The Officers of the Chapter shall be a President, a First Vice-President, a Second Vice-President, a Recording Secretary, a Treasurer, a Corresponding Secretary, and a Membership Secretary.

Section II. Directors.

The Directors shall consist of thirteen (13) members, one of whom shall be the outgoing President of the Chapter.

Section III. Officers' Term of Office.

The Officers shall hold office for one (1) year, September 1 through August 31, or until their successors are elected and installed.

Section IV. Directors' Term of Office.

The Directors shall hold office for a term of three (3) years, or until their successors are elected and installed, except for the special ex-officio Directorship held by each outgoing President, which shall continue until replaced by the next outgoing President.

Section V. The President.

The President shall preside at all Chapter and Board meetings; shall be ex-officio member of all standing Committees; shall appoint all Committees and Chairpersons not otherwise provided for in these Bylaws or otherwise provided and ordered by affirmative vote of a majority of the qualified members present at a regular Chapter meeting. The President shall take all necessary measures for maintaining order and perform all duties ordinarily pertaining to the office of President such as calling special meetings, entering into contracts on behalf of the Chapter, or otherwise binding the Chapter legally upon due process of the Chapter membership and/or its Governing Body. The President shall be authorized to disburse funds drawn against Chapter assets for the purpose of meeting the operating budget or other operational expenses approved by the Board or the general membership in an official meeting.

Section VI. First Vice-President.

All of the duties of the President shall devolve upon the First Vice-President during the absence or disability of the President. It shall be the duty of the First Vice-President to assist the President in the discharge of all official duties when requested by the President. The First Vice President shall have the responsibility to oversee committees and activities as directed by the President.

Section VII. Second Vice-President.

The Second Vice-President shall assume all the duties of the First Vice-President, when the First Vice-President is absent or otherwise unable to perform the duties, or when the First Vice-President assumes the duties of the President. It shall be the duty of the Second Vice-President to assist the President in the discharge of all official duties when requested by the President. The Second Vice President shall have the responsibility to oversee committees and activities as directed by the President.

Section VIII. Recording Secretary.

The Recording Secretary shall keep a record of all official proceedings, including the Governing Body meetings and General Membership Meetings. The Recording Secretary shall preserve all reports filed with the office; shall keep a roll of the members as provided by the Membership chair; shall perform such other duties as may be assigned by the President or the Governing Body and shall exercise all other powers and duties ordinarily performed by a Recording Secretary. The Recording Secretary shall, by August of the current year, provide archives of all records for the prior year with such records to be stored in a safe and secure location. At the expiration of the term of office, the Recording Secretary shall turn over to the successor all official books and official records in his/her possession or under his/her control.

Section IX. Treasurer.

- A. The Treasurer shall be the custodian of the Chapter's money, investments or the funds and shall deposit or authorize the deposit of same in an insured institution, approved investment or bank. The Treasurer shall distribute funds drawn against Chapter assets for the purpose of meeting the operating budget or other operational expenses approved by the Board or the general membership in an official meeting.
- B. Chapter funds may only be disbursed upon receipt of a written receipt or an approved check request form.
- C. The Treasurer is authorized under these Bylaws to manage Chapter investments as directed by a majority of the Governing Body.
- D. The Treasurer shall be the custodian of the money, investments or funds set aside in reserve to be used for an emergency.
- E. These funds shall be maintained in a certificate of deposit, bank account or other instrument as approved by the Governing Body. Any individual so authorized may withdraw and use reserve funds at the direction of the President and/or the Board in response to emergency situations.
- F. Any check drawn on Chapter assets in the amount of \$5,000 or more shall be approved by two individuals authorized to distribute Chapter funds.
- G. Upon approval of the operating budget, the Treasurer will provide the beginning balance of all active Chapter funds. These funds will be disbursed by anyone so authorized to the activity chairperson upon receiving a receipt or approved check request form indicating use. All Chapter funds are to be used in a manner appropriate and in accordance with the approved budget.
- H. Chairpersons, with specific written approval from the Board, may maintain a separate account to manage funds for a specific activity. These funds may be deposited into a revolving bank account and the chairperson so authorized or the Treasurer may sign checks drawn against the bank fund. All Chapter activities with revolving funds or fees shall be subject to inspection and approval by the Finance Committee and/or the Governing Body. The Chairperson having said account shall provide quarterly reports of financial activities to the Governing Body and the Treasurer. At the end of the Chapter's fiscal year, balances from all revolving funds will be reported by each chairperson to the Treasurer along with an end-of-year expense report.
- I. The Treasurer shall provide monthly updates on the financial status of the Chapter's funds. The Treasurer, in conjunction with the Finance Committee, shall make at least quarterly reports to the Board and Chapter membership that contain the complete financial status of the Chapter money and/or funds.
- J. The Treasurer, in conjunction with the Finance Committee, shall collect and organize the appropriate financial documents necessary for the Chapter's annual tax returns to be processed. A special committee of at minimum two individuals to be appointed by the President shall audit the financial accounts and records of the Chapter each year.

- K. At the end of each fiscal year, the Treasurer shall package all audited and tax documentation and place it in a safe and secure location approved by the Board. At the expiration of the term of office, the Treasurer shall turn over to the successor all Chapter money, funds, books, records, and/or official property in their possession or under their control.

Section X. Corresponding Secretary.

The Corresponding Secretary shall be responsible for all outgoing correspondence as directed by the President, shall perform the duties of the Recording Secretary in that officer's absence, and shall perform such other duties as may be assigned by the President or the Governing Body.

Section XI. Membership Secretary.

The Membership Secretary shall be responsible for recording the current membership enrollment. The Membership Secretary shall maintain necessary correspondence relating to the membership roster. In addition, the Membership Secretary shall accept applications for new membership in accordance with Article II of the Bylaws and collect annual dues, initiation fees and/or other money as cited by Article VI of the Bylaws, for remittance to the Treasurer. The Membership Secretary shall oversee the annual membership renewal program.

The Membership Secretary shall request from each member, upon membership renewal, a log or other statement affirming that said member has contributed at least six volunteer hours in service to the Chapter. In the event that a member has failed to contribute the requisite volunteer service hours or has opted to forego the service hour obligation, the Membership Secretary shall request from said member a specified monetary contribution in lieu thereof, as established by the general membership according to ARTICLE VI. Section IV.

The Membership Secretary shall be authorized to disburse funds drawn against Chapter assets for the purpose of submitting that portion of member dues as may be required to satisfy Chapter obligations to the IWLA Maryland State Division and to the League.

ARTICLE II. MEMBERSHIP.

Section I. Proposal of New Members.

Every application for membership shall be endorsed by a sponsoring member in good standing or by the Membership Secretary. The Membership Secretary shall report the application to the Board. The applicant shall be voted on at a meeting of the Board and, if approved by a majority vote of Board members present, inducted into membership at a future Chapter meeting. Initiation fees and current dues will be fully paid prior to any person being inducted into the Chapter, with the exceptions noted below and any active-duty military, law enforcement officers, firefighters and other first responders.

Section II. Categories of Membership.

1. Individual Chapter Membership.
Individual membership shall be confined to persons eighteen (18) years or older.
2. Transfers.
A transferee may become a member of the Rockville Chapter upon proof of membership in a chartered Izaak Walton League of America Chapter and upon approval by the Board, provided the current Rockville Chapter and State Division dues have been paid. No initiation fee will be required.
3. Family.
Family membership shall consist of two adults living at the same address.
4. National IWLA Life Member.
Any Individual who is recognized by the IWLA National office as an IWLA Life Member shall receive a reduced rate in their annual dues.

5. Retiree.
A retiree shall be defined as an individual member over 65 years of age who is living on retirement income.
6. Retiree Family.
Retiree Family memberships shall consist of two adults living at the same address where the primary member is classified as Retiree. (See above definition.)
7. Full Time Student (18-21).
A full time student shall be defined as an individual who is attending a post secondary educational institution and carrying a class load of at least nine (9) hours. No initiation fee will be required.
8. Distant Member.
A Distant Member is an individual who lives at least 75 miles from the Chapter house.
9. Distant Family Membership.
A family membership consisting of two adults living at the same address that is at least 75 miles from the Chapter house.
10. Hall of Fame Recipients.
Recipients of the IWLA-Rockville Hall of Fame Award shall be exempt from payment of annual Chapter, State Division and National dues.

Section III. Good Standing, Qualified Members.

Members maintain "good standing" by keeping current on all dues and special assessments and by adhering to all Chapter rules as set forth and approved by the membership. When a member's dues are delinquent 15 days, that person shall be dropped from the Chapter's roll. Only members in good standing shall be considered "qualified" and entitled to hold office, vote or otherwise enjoy the privileges of Chapter membership.

Section IV. Good Faith Privileges of Membership.

A Chapter member may not profit, financially or otherwise (i.e., by gift or other consideration), from the use of and/or access to Chapter facilities, programs, activities and services at, in and of the Chapter, nor may a guest or guests of any member likewise profit, nor shall any member engage other members, guests or members of the public in any activity on Chapter property for which any consideration, financial or otherwise, is obtained, unless such activity is proposed to and approved by the Governing Body.

Section V. Guest Policy.

Chapter members in good standing may invite guests to avail themselves of Chapter facilities and participate in Chapter activities when accompanied by said member, pursuant to any stipulations as may be set forth by any Standing Committee and approved by the Board.

ARTICLE III. MEETINGS

Section I. Regular Chapter Meeting.

“Chapter meeting” means a meeting of the Chapter’s general membership for the transaction of business. The “regular” Chapter meeting shall be held on the first Friday of each month unless circumstances warrant change. Any non-emergency change in the meeting date must be voted on and approved by a majority of members in attendance at any previous regular Chapter meeting at which the conditions for voting, as specified in Article IX, have been met. Any emergency change in the meeting date due to inclement weather, etc., may be declared by the President. Chapter members shall be notified of meeting date changes through the monthly newsletter when practical and/or via electronic mail.

Section II. Special Chapter Meeting.

A “special” Chapter meeting may be called by the President at any time, or the President shall do so upon the written or electronic mail request of not less than one-fifth (1/5) of the members in good standing, or by a majority of the Board members. The Recording Secretary shall send a written or electronic mail notice to each member at least five (5) days in advance of a special meeting. No business shall be transacted at such special meetings except as stated in the call unless by unanimous consent of all present.

Section III. Regular Board Meeting.

“Board meeting” means a meeting of the Chapter’s Officers and Directors for the transaction of business. The “regular” Board meeting shall be held on the third Friday of each month unless otherwise designated by the President or unless voted on and approved by a majority in attendance at any prior regular Board meeting at which the conditions for voting, as specified in Article IX, have been met. Board meetings are open to the membership, but at any Board meeting the presiding officer may call an Executive Session at which time the meeting will be open only to the Board and those invited by the Presiding Officer to adjudicate infractions concerning the Chapter and/or to conduct Chapter business deliberations. The Board may override the Presiding Officer’s decision to hold an Executive Session with a two-thirds (2/3) vote of the Board members in attendance.

Section IV. Special Board Meeting.

The President may call a “special” Board meeting at any time, or shall do so on request by a majority of the Board members. If necessary, the Recording Secretary shall send a written or electronic mail notice to each Board member at least five (5) days in advance of each special meeting. No business shall be transacted at such special meetings except as stated in the call unless by unanimous consent of all present.

ARTICLE IV. THE BOARD

Section I. Duties of the Board.

The duties of the Board shall be as follows:

- A. The Board will direct and/or manage the Chapter and may delegate management authority to committees and members in good standing. The exercise of management authority by committees and/or members in good standing is subject to the supervision of the Board. Delegation of authority does not relieve the Board of any legal responsibility unless otherwise provided by statute. The Governing Body of the Chapter shall act fairly and equitably when exercising its fiduciary and management duties and shall arrive at decisions within its authority for which there is a reasonable basis. The Governing Body shall use its discretion and judgment and shall be uninfluenced by any consideration other than what they believe to be in the best interest of the Chapter.
- B. All purchases and payments other than those approved and included in the Chapter's annual budget shall and must be authorized by a majority of the Board. The Board may approve expenditures up to and including the sum of \$1,000.00 without the approval of the general Chapter membership. A qualified Chapter member may challenge all or any expenditures of Chapter funds from the floor at any meeting. A challenge accompanied by a motion and a second must be voted on by the qualified members in attendance at any meeting, unless the motion and second is otherwise disposed of. Expenditures over \$1,000.00 must be approved by a majority vote of qualified members at a regular or special Chapter meeting.
- C. The Board shall approve such rules and regulations for the use of the Chapter house, grounds, and property, and for the admission of guests as may be proposed by the various Standing Committees when such are deemed proper and in the best interests of the Chapter. Such rules and regulations may include stipulations limiting the numbers of guests permitted in any activity.
- D. The Board shall review and approve any exceptions to approved rules and regulations governing the use of the Chapter house, grounds, and property, and for the admission of guests, as may be proposed by Standing Committee consensus and when such exception may be deemed proper and in the best interests of the Chapter.
- E. The Board shall control the expenses and liabilities of the Chapter and shall take appropriate action to protect the assets of the Chapter. The Board is responsible for oversight of all Chapter assets both on and off Chapter property.
- F. All actions of the Board shall be reported at the next regular General Membership meeting and the Chapter may take action on any recommendations made by the Board. A motion brought before the Chapter membership by the Board may be amended from the floor, provided, in the opinion of the Presiding Officer that the general meaning and intent of the original subject is not materially changed.
- G. New items of business brought up at a regular Chapter meeting will normally be referred to the proper Committee Chairperson and/or to the Board by the Presiding Officer. However, if immediate action seems desirable, such new items of business may be acted upon by the Chapter with the consent of a majority vote of the Board members present at the meeting.
- H. The Board shall perform all other duties consistent with these Bylaws.

ARTICLE V. NOMINATIONS AND ELECTIONS

Section I. Nominating Committee

A Nominating Committee shall be appointed by the President at the May regular Chapter meeting and that committee shall submit the names of one or more members as candidates for each Chapter office and four (4) Directorships.

The Nominating Committee shall consist of at least three (3) members and shall submit its report at the July regular Chapter meeting. At the August regular Chapter meeting, nominations may be made from the floor by any member in good standing.

Section II. Elections

Election of Officers and four (4) Directors shall be held at the regular Chapter meeting in August under the heading of "New Business", and installation of the Officers and Directors shall take place at the regular Chapter meeting in September.

Section III. Vacancies

In the event that a vacancy is created by the death, resignation, or removal of any elected Officer or Director of the Chapter, or in the event a vacancy is created by the addition of a new elective office of the Chapter, the vacancy or vacancies so created shall be filled for the prescribed term at a regular Chapter meeting. Nominations will be made from the floor and the positions filled by a majority vote of the qualified members present, provided the election notice has been sent to each member at least five (5) days in advance of the meeting. Alternatively, the President shall have the authority to appoint interim officers or directors in the event of a vacancy if the remaining term is 3 months or less for an officer, six months or less for a director.

Section IV. Absenteeism & Removal from Elective Office

A Director or an Officer missing three (3) Board meetings without just cause or demonstrating lack of interest in performing the duties of the elected position may be removed from elective office upon recommendation by two thirds (2/3) vote of the remaining Board.

Section V. Director Succession

A Director who has served more than half of a full term may not succeed himself/herself.

Section VI. Official Notice

The monthly newsletter and/or the Chapter electronic distribution shall qualify as the official call or notice of the Chapter.

ARTICLE VI. INITIATION FEES, DUES, CHARGES AND ADMINISTRATION

Section I. Initiation Fee

A non-returnable initiation fee shall be paid by each new membership upon acceptance to the Chapter membership as specified in ARTICLE II of these Bylaws and as established by the general membership according to ARTICLE VI. Section IV.

Section II. Dues

The yearly dues for membership in the Chapter shall be payable by January 1 of each year.

This amount shall also include the annual national membership dues and the annual state division dues. New members sworn in between July 1 and October 31st, shall be assessed dues at a one and one-half year rate. The duration of annual membership shall be from January 1 through December 31.

Section III. Renewal of Membership Fees

Members who move more than 75 miles from the Chapter House area meet the description of a Distant Member, as described in Article II. Section II, and may submit the reduced rate as established by the general membership according to ARTICLE VI. Section IV.

Payments made after the delinquent period described in Article II. Section III may have their membership privileges reactivated and again be in "good standing" upon payment of an additional late fee. Former Chapter members may be re-accepted to the membership upon receipt of the current year's dues plus the reactivation fee.

Section IV. Administration

The membership dues, fees and charges shall be established by the general membership at the recommendation of the Board and the Finance Committee, and shall be attached to this Constitution and Bylaws as Amendment A. Amendment A shall be posted and shall be available to the prospective members and the general membership through the Membership Secretary.

Section V. Finance Committee

The Finance Committee shall prepare the annual Chapter budget for approval by a majority vote of the Board and general membership. The Finance Committee will report to the general membership at least quarterly on actual Chapter income and expenditures, including those of the various chapter activities with allocations under the annual budget. The Finance Committee Chair may distribute funds drawn against Chapter assets for the purpose of meeting the operating budget or other operational expenses approved by the Board or the general membership in an official meeting.

Section VI. Special Charges, Fees and Loans

The Board shall recommend to the Chapter membership for approval, any special assessments to fund Chapter projects, any usage fees for any Chapter activity, and any procurement of loans on behalf of Chapter interests. Final action must be approved by the general membership.

ARTICLE VII. SUSPENSION AND EXPULSION

Any member may be suspended or expelled for cause by a three-fourths (3/4) vote of the qualified members present at the next regular Chapter meeting provided one (1) month's written or electronic notice is given to said member and to the membership. For cause, the President may immediately suspend Chapter privileges of any member, shall notify that member in writing, and shall promptly forward the matter to the Board. The Board, at its discretion, may call any member to appear so that specifics may be ascertained. Prior to any action by the general membership, any Chapter member subject to suspension or expulsion may request a hearing before the Board. Upon the request of the member, an Executive Board Session shall be convened to review facts pertinent to said situation.

ARTICLE VIII. COMMITTEES

Section I. Standing Committees

It shall be incumbent upon the President to appoint a chairperson for the following standing committees:

- (1) Finance
- (2) Facilities
- (3) Conservation Programs and Activities
- (4) Chapter Grounds
- (5) Range Safety
- (6) Lake
- (7) Environmental Management System

Section II.

Standing committees shall propose to the Board for approval such rules and regulations for the use of the Chapter house, grounds, and property, and for the admission of guests, as deemed necessary. Such rules and regulations may include stipulations limiting the numbers of guests permitted in any activity.

Section III. Chairperson Responsibilities

The President shall inform the Chairperson of each standing committee of the responsibilities of office at the time of appointment. All Committee Chairs shall provide written or electronic annual budget requests that describe forecasted income and expenditures to the Chapter Finance Committee. All Chairs shall provide written or electronic details of actual income and expenditures to the Finance Committee for inclusion into the quarterly financial report to be presented to the Chapter membership. Committee Chairpersons shall report to the Board.

ARTICLE IX. QUORUM

Section I. Quorum at Regular Chapter Meeting

The presence of forty-five members at any regular Chapter meeting shall constitute a quorum for the transaction of business.

Section II. Quorum at Special Chapter Meeting

Forty-five members shall constitute a quorum at any properly called special Chapter meeting.

Section III. Quorum at Board Meetings

At least one half (1/2) of the elected Officers and Directors shall constitute a quorum at any regular Board meeting and at least three quarters (3/4) of these members shall constitute a quorum at any properly called special Board meeting.

Section IV. Quorum Duration

A quorum, once established at any meeting, shall be deemed to be present until the meeting is recessed, adjourned or otherwise terminated. If decisions requiring a vote cannot be decided due to the lack of a quorum, those items will be considered unfinished business at the next analogous meeting and will be decided by a majority vote of those present at that meeting. Notice of that effect will be sent to the appropriate group prior to the next meeting.

Section V. Meeting Attendance

Members in good standing, as specified in Article II of these Bylaws, who are present at meetings, whether in person or via the Chapter's electronic meeting tool, shall be counted as present and will be able to participate in motions and voting.

ARTICLE X. GIFTS, DONATIONS, GRANTS, AND CONTRIBUTIONS

All gifts, donations, grants, or contributions presented to the Chapter, in any form whatsoever, either by a member or non-member, upon declaration that same is a gift, donation, grant, or contribution, and upon acceptance by an Officer, or action by the Membership or the Board, shall become the sole property of the Chapter. Said property must be duly recorded by the Chapter Recording Secretary and a receipt given to the donor by the Chapter President or Treasurer to make the acceptance complete. Said property shall not be removed, transferred, retracted or destroyed by any Officer, Committee Chairperson, Member or Employee of the Chapter, without specific consent of a majority of the Board.

ARTICLE XI. CHAPTER ASSETS

The Governing Body shall be responsible for all Chapter assets (real/personal property) and shall provide an annual accounting of said assets concurrent with preparation of the annual budget. The Governing Body and Recording Secretary shall be notified in writing upon the acquisition or disposal of any asset with an economic value of \$50 or more.

- A. Any purchase of an asset valued at \$500 or greater not specifically identified in an approved Chapter Budget line item must come before the Board for approval prior to said purchase.
- B. Chapter assets with an economic value of less than \$50, as determined by the appropriate Chairperson and at least two (2) members in good standing, may be sold or disposed of by the appropriate Chairperson.
- C. Chapter assets with an economic value of \$50.00 to \$999.99, as determined by the appropriate Chairperson and at least two (2) members in good standing, may not be leased, sold, or otherwise disposed of by the Chapter except by authority of the Board.
- D. Chapter assets with an economic value of \$1,000.00 or greater, as determined by the appropriate Chairperson and at least two (2) members in good standing, may not be leased, sold, or otherwise disposed of by the Chapter except by a majority vote of the Governing Body followed by a majority vote of the qualified members present at a regular Chapter meeting. Thirty (30) days written or electronic mail notice must be given in each case of the action proposed.
- E. All Chapter assets are to remain on Chapter property. Exceptions may be made for equipment or machinery that may be removed for a reasonable length of time for Chapter related activities, repair or adjustment. The temporary removal of property requires the consent of the Committee Chairperson involved or the approval by a majority of the Governing Body.

ARTICLE XII. JUNIOR ACTIVITIES

The Chapter may sponsor a junior activity composed of persons, not necessarily members, who are no older than nineteen (19) years of age. The Governing Body shall set the amount of fees and shall recommend guidance for leadership.

ARTICLE XIII. AMENDMENTS

These Bylaws may be altered, amended, repealed and/or added to by a majority vote of qualified members at any regular or special Chapter meeting, provided a quorum is present and provided official written or electronic notice per Article V, Section VI is sent to the membership thirty (30) days in advance of the meeting. A copy of the proposed amendments shall be available to all members upon request and shall be posted in the Chapter house for at least thirty (30) days in advance of the meeting. Any amendment adopted by the Chapter shall be recorded by the Recording Secretary and made part of the official Constitution and Bylaws.

ARTICLE XIV. PARLIAMENTARY GUIDE

Robert's Rules of Order, latest edition, shall govern the meetings and procedures of this chapter, provided they are not in conflict with any provisions of these Bylaws pertaining to the issue in question.

Revised/Amended: 1953; Nov 5, 1971; Mar 3, 1972; Nov 5, 1972; Jun 1, 1973; Jul 13, 1973; May 7, 1976; Aug 6, 1976; Sep 9, 1977; Sep 8, 1978; Feb 29, 1980; Apr 8, 1983; Jan 9, 1987; Sep 8, 1989; Mar 2, 1990; Nov 18, 1994; Mar 7, 1997; Jul 2, 2000; Aug 1, 2005; Aug 3, 2007; Nov 14, 2008; Jan 8, 2010; Jan 7, 2011; May 6, 2016; Sep 12, 2019; April 4, 2025



ROCKVILLE CHAPTER IZAAK WALTON LEAGUE OF AMERICA

Bylaws Addendum A – Membership Dues, Fees and Charges

This document is subject to change, shall be attached to the Chapter Bylaws and are available to prospective and current members through the Membership Secretary.

Membership-related Fees

APPROVED April 4, 2025

Yearly (Annual) dues	Dues & Fee Schedule for renewing members and new members sworn-in November 1 through June 30, DUE JAN 1.			Dues & Fee Schedule for new members sworn-in July 1 through October 31		
Membership Type	Annual Dues	Initiation Fee*	Total	Annual Dues (1.5x)	Initiation Fee*	Total
Individual , local (> 18 but <65 yrs)	110	60	170	160	60	220
Family , local (up to 2 adults in household >18 yrs)	145	80	225	215	80	295
Retiree , local (> 65 yrs and retired)	85	60	145	125	60	185
Retiree Family (the primary member is a retiree)	120	80	200	180	80	260
Individual , distant (> 75 miles)	55	60	115			
Family , distant (> 75 miles)	75	65	140			
Student , full time (> 18 but < 21 taking 9 or more credits)	45	None	45	70	None	70
National Life Member	60	10	70	90	10	100

Recipients of the Chapter Hall of Fame award are exempt from National, State and Chapter dues.

* No initiation fee is charged to returning members, active-duty military, law enforcement officers, firefighters, and other 1st responders, students or transferees from another chapter.

* The Reactivation/Late fee is \$35 for returning members or when the renewal check is postmarked after Jan 15.

This fee covers membership through *December of the following year*. After December of the following year, the regular schedule will apply.

All members are expected to volunteer at least 6 hours each year in service to the Chapter. The Fee in lieu of hours is \$ 150.

One access card is provided to each member for their use to access certain Chapter facilities, and is not transferable. In the event that the Board deems that a member is not in good standing, as described in Article II, their access card may be deactivated.